



Agenda

1. Apologies for absence or lateness
2. Announcement of the presence and purpose of guests
3. Approval of the order of the agenda
4. Reading by the secretary on request by any member, amendment if necessary and approval of the minutes of any previous Open Meeting not yet accepted by an Open Meeting.
5. Matters Arising from the minutes
6. Reports from the Committee
 - Online Going Down Forms
7. Questions to the Committee
8. Extraordinary Motions
9. Ordinary Motions
 - a) CCTV Response
 - b) Open Meeting Budgets
 - c) May Ball Contract
 - d) Art Room
 - e) Annual Budget (in parts)
10. Any other RCSA business

Ordinary Motions

a) CCTV Response

This motion will likely be amended during its discussion

RCSA Notes:

1. CCTV cameras were discussed earlier this week at the college IT committee.
2. The college are installing 35 new digital CCTV cameras for use by the Porters
3. Current college data retention policy is vague, going up to as much as hardware will allow, projected at around 14 days.
4. With only 10 cameras installed so far, much more data is being stored.
5. Policy passed on this issue in May that resolved to monitor the college on this matter and report to Open Meetings.

RCSA Believes:

1. It should discuss the issues of privacy and security, in relation to CCTV, at this meeting - with a view to formulating policy in response.

RCSA Resolves:

1. To argue CCTV data records be stored for a maximum of X days.

Proposed: Lewis "Nando" Hemens

Seconded: Sarah "Local Knowledge" Sutton

b) Open Meeting Budgets

RCSA Notes:

1. That there is no codified procedure or convention for the distribution of the Open Meeting budget between the eight open meetings, particularly in relation to unspent money.
2. The uncodified convention has been that money left unspent at the end of an Open Meeting is subsequently unavailable.
3. A motion was proposed (and repeatedly adjourned) during the last year, that made available unspent funds to the next Open Meeting. This was passed at the last Open Meeting providing an extra £16 today.

RCSA Believes:

1. It is important the RCSA has funds available at Open Meeting discretion throughout the year.
2. The utility of RCSA funds to the RCSA's clubs, societies and aims should be maximised.
3. When money is rolled over, increasing the budget of a particular Open Meeting, additional scrutiny may be required.
4. In the absence of a constitutional amendment, which is unnecessary, RCSA policy is the best means to clarify future procedure.

RCSA Resolves:

1. That the Open Meeting budget will be divided equally between the eight ordinary Open Meetings specified in the constitution.
2. Any money unspent from the Open Meeting budget at a particular Open Meeting shall be made available to the next Open Meeting (with the exception that funds from the Budget meeting cannot rollover).
3. That no single motion may request financial assistance in excess of 12.5% of the Open Meeting budget without also complying with the conditions in article 11f of the constitution.

Proposed: Tom Kelly, it aint over 'til it's rollover

Seconded: Barnaby Mollett, coz S.A. Bolingbroke wasn't about

c) May Ball Contract

RCSA Notes:

1. The May Balls in 2007 and 2008 were huge successes and were only possible due to the help of the RCSA.
2. College Council will only grant permission for a May Ball in 2009 if the RCSA once again accepts liability for any losses incurred by the proposed May Ball.
3. The May Ball is not asking for any money from the RCSA.
4. The May Ball is proposing the same contract with the RCSA as last year.

The proposed contract in the addendum.

RCSA Believes

1. That the May Ball was a great success last year and it would be a great disappointment to all members of the college if it were not allowed to happen again this year.
2. It is unacceptable for individual members of the May Ball committee to be liable for any losses incurred by the May Ball.
3. The attached contract is an adequate solution for both the RCSA and the 2009 May Ball committee.

RCSA Resolves:

1. To enter into an agreement by deciding to sign the attached contract between the RCSA and the May Ball Committee 2009 at the Open Meeting on 09/11/2008.

Proposed: Jessica Brush, party animal

Seconded: Iain Barr, absolute animal!

d) Art Room

RCSA Notes:

1. That the RCSA art room in the conservatory of 5 Adams Road has flooded again this term and is currently unusable
2. That art supplies are expensive and can be seriously damaged by water.
3. That College has removed all furniture from the art room.

RCSA Believes:

1. That the art room is a valuable space for members in which they can relax and be creative.
2. That members should have a space that is useable throughout the year.

RCSA Notes:

1. To mandate the Catering and Amenities Officer to investigate the possibility of moving the art room to a new location within the college site.
2. If this is not possible, to ask College to refurbish the current art room with tables and chairs and consider waterproofing the conservatory.

Proposed: Sean Cunniffe, Art Attack!

Seconded: Catherine Murphy, SMART solutions

e) Budget

RCSA Resolves:

1. To discuss the budget and vote on it, according to the constitution
2. To approve the RCSA budget for 2008-09

Proposed: The Constitution.



Addendum

The societies in order of size of budget for 2008-09:

(This list may contain errors)

▪ Boat Club	£8075
▪ Brickhouse	£2264
▪ Hockey	£1330
▪ Chapel Choir	£1150
▪ FilmSoc	£996
▪ Music (RCMS)	£900
▪ Rugby	£680
▪ Football (M)	£500
▪ Basketball	£298
▪ Badminton	£225
▪ Netball	£200
▪ Waterpolo	£155
▪ Football (F)	£110
▪ Amnesty	£100
▪ Art Soc	£100
▪ Tennis	£96
▪ Christian Union	£75
▪ Cricket	£50
▪ Pool	£50
▪ Table Tennis	£50
▪ Cross Country	£35
▪ Ultimate Frisbee	£22
▪ Cheese	£15
▪ Football (Casual)	£14

Addendum to motion c

Agreement between the Robinson May Ball Committee (“the Committee”) and the Robinson College Students’ Association (“the Association”) for the provision of financial support in respect of the 2009 Robinson College May Ball (“the Ball”)

Clause 1: this agreement is intended by the parties to govern their duties towards each other in respect of the provision of financial support by the Association to the Committee in respect of the Ball. All references to “the Ball” in this agreement refer only to the Robinson College May Ball to be held in 2009, and shall be construed as such.

Duties of the Parties

Clause 2: the Association undertakes:

- 1) That should at any time the Committee have insufficient cleared funds to meet in a timely manner any liabilities to third parties incurred by the Committee in respect of the Ball, the Association will, on the request of the Committee, provide such funds as may be necessary to enable the Committee to meet said liabilities in a timely manner, and the Association shall not require payment by the Committee of any charge or interest whatsoever in respect of said funds.
- 2) That it shall not demand repayment of any funds provided under clause 2(1) unless at that time the Committee has sufficient cleared funds to meet such a demand.

Clause 3: in consideration of these undertakings, the Committee undertakes:

- 1) That it shall repay, on demand by the Association, any funds received under clause 2(1), provided that at that time the Committee has sufficient cleared funds to meet such a demand.
- 2) To permit the Treasurer of the Association to inspect the accounts of the Committee at any time, and to provide such help as he may reasonably require to do this.
- 3) That it shall not voluntarily incur any financial liability in respect of the Ball which it does not at that time have sufficient cleared funds to meet, unless the Committee has obtained the express written agreement of both the President of the Association and the Treasurer of the Association.

Termination of Agreement

Clause 4: this agreement shall terminate automatically upon written confirmation by the Senior Treasurer of the Association and the Senior Treasurer of the Committee that they are satisfied that all outstanding liabilities incurred by the Committee in respect of the Ball have been discharged.

Applicable Law

Clause 5: this agreement shall be governed by English law.

Acceptance of Agreement

By signing, the parties indicate that they have read and accepted the terms of this agreement

Signature 1: The Association _____ Date: _____

Signature 2: The Committee _____ Date: _____

Extraordinary motion

Extraordinary Motion: Hockey Budget Re-allocation

RCSA Notes:

1. That the Hockey Club are currently unable to pay bills for Astro turf fees due to not having the correct money in their allocation for 'Astroturf Fees'.
2. There are sufficient funds in other areas of allocation from 07/08.
3. A motion to correct the situation was submitted in Easter Term but mistakenly withdrawn.

RCSA Believes:

1. In miracles on Budget Meeting Day.
2. That Hockey Club members shouldn't be disadvantaged financially.

RCSA Resolves:

1. Reallocation of £128 from Tour and £100 from Kit to Astro turf to leave the following allocation:

Astroturf: £356.75

Equipment: £16

Team Kit: £10

Tour: £72

2. This will enable outstanding 07/08 bills to be paid.

Proposed: Fiona Wright, Hockey Club

Seconded: Barnaby Mollett, RCSA

Signed by 12 members of the committee: Iain Barr (President), Claire Horrocks (Vice-President), Rebecca Yeoh (Secretary), Barnaby Mollett (Treasurer), Luke Snell (Ents), Rahul Mansigani (Catering & Amenities), Lewis Hemens (Computer), Daniel Tse (Overseas), Peter Wood (Green), Shiana Balendra (Ents), Parysa Mostajir (Women's), Peter Cary (Men's)