



## Robinson College Students' Association Open Meeting



Sunday November 25<sup>th</sup> 2012

### Agenda

1. Apologies for absence or lateness
  2. Announcement of the presence and purpose of guests
  3. Approval of the presence and speaking rights of guests
  4. Approval of the order of the agenda
  5. Reading by the secretary on request by any member, amendment if necessary and approval of the minutes of any previous Open Meeting not yet accepted by an Open Meeting.
  6. Matters Arising from the minutes
  7. Reports from the Committee
  8. Questions to the Committee
  9. Co-Option of vacant Ethnic Minorities and Brick Editor RCSA committee positions
  10. Extraordinary Motions
  11. Ordinary Motions
    - a) CUSU Re-affiliation
    - b) Renewable Policies
    - c) Bop room DJ equipment improvements
    - d) Underwriting of Robinson May Ball 2013
  12. Any other RCSA business
- 

### Ordinary Motions

#### a) CUSU Re-affiliation

##### **RCSA Notes:**

1. According to the constitution a list of organisations that the RCSA is affiliated with should be submitted yearly for approval. (Chapter VI: section 41).
2. The RCSA is currently affiliated to CUSU, for the cost of £2707 yearly.
3. That CUSU's support, in terms of welfare, representation at university level and running of campaigns would be unsustainable at a college level.

##### **RCSA Believes:**

1. That its affiliation to CUSU is of major benefit to the college

##### **RCSA Resolves:**

1. To stay affiliated to CUSU.

**Proposed: RCSA Executive**

## **b) Renewable Policies**

### ***RCSA Notes:***

1. That all policies on the Renewable Policy List lapse after 3 years.
2. That a number of these policies are due to lapse during the coming year.
3. The constitutional requirement for such policies to be proposed for renewal at the first Open Meeting following the election of a new RCSA committee.

### ***RCSA Believes:***

1. That we do not want these policies to be allowed to lapse and therefore they should be renewed.
2. That these policies continue to support the general aims and objects of the RCSA as set out by the constitution.

### ***RCSA Resolves:***

1. To renew the policy contained in the list in the addendum.

**Proposed: RCSA Executive**

## **c) Bop Room DJ Equipment Improvements**

### **THIS MOTION REQUIRES A TWO-THIRDS ASSENT TO PASS**

### ***RCSA Notes:***

1. The bop room is used weekly by many members of college and is open to all
2. DJ-mixed music is an essential part of bops
3. The current DJ equipment is failure-prone, quirky and therefore hard to use, and also does not match up to the sound quality of the newly-installed speaker system
4. The current system does not allow music from CDs or USBs to be played and does not allow music to be played from sources other than the bop room computer, e.g. an iPod, without rewiring
5. The current system does not have a hardware volume control and the lack of a mixer means that the speakers are poorly protected against excess volume.
6. The current system is undocumented.

### ***RCSA Believes:***

1. Some of the DJ equipment should be replaced with new equipment as set out in the attached report.
2. The software on the bop room computer should be updated.
3. A full set of instructions should be written for use of the system.

### ***RCSA Resolves:***

1. To fund the new DJ equipment (as set out in the report in the addendum) from the reserves with a sum of £2,230
2. To mandate the current Ents officers to install the system and update the software.
3. To mandate the current Ents officers to write a set of instructions for proper use of the system for the benefit of future Ents committees.

**Proposer: John 'Margaret Scratch' Jarman**

**Seconder: Curtis 'Kill The Noise' Bonnell**

#### **d) Underwriting of Robinson May Ball 2013**

##### ***RCSA Notes:***

1. The May Balls in 2009, 2010, 2011 and 2012 were huge successes and were only possible due to the help of the RCSA.
2. College Council will only grant permission for a May Ball in 2013 if the RCSA once again accepts liability for any losses incurred by the proposed May Ball.
3. The May Ball is not asking for any money from the RCSA.
4. The May Ball is proposing the same contract with the RCSA as last four years. (The proposed contract in the addendum).

##### ***RCSA Believes:***

1. That the May Ball was a great success last year and it would be a great disappointment to all members of the college if it were not allowed to happen again this year.
2. It is unacceptable for individual members of the May Ball committee to be liable for any losses incurred by the May Ball.
3. The attached contract is an adequate solution for both the RCSA and the 2013 May Ball committee.

##### ***RCSA Resolves:***

1. To enter into an agreement by deciding to sign the attached contract between the RCSA and the May Ball Committee 2013 at the Open Meeting on 25/11/2012.

**Proposer: Robin Šmíd**

**Secunder: Peter Judge**

# Addenda

1. Renewable Policy List
  2. May Ball Agreement
  3. Bop Room DJ Equipment Report
- 

## 1. Renewable Policy List

### **Budget Meeting**

*November 4<sup>th</sup> 2007 – Renewed November 28<sup>th</sup> 2009*

1. That the budget meeting shall be ordered by size of claim amount in descending order, starting with the society with the largest claim.

### **Trunk Room**

*November 25<sup>th</sup> 2007 – Renewed November 28<sup>th</sup> 2009*

1. That the Catering & Amenities Officer and the Overseas Officer should audit the trunk room each year to dispose of items marked for over a year and that continued re-audits should occur.

### **Trunk Room Registration System**

*February 22<sup>nd</sup> 2009*

1. That in order to leave an item of baggage in the Trunk Room, all members will be required to sign the Trunk Room book in the Porter's Lodge and affix an official label to the item in question.

### **Third Year Hall**

*January 28<sup>th</sup> 2007 – Renewed November 28<sup>th</sup> 2009*

1. That the Catering & Amenities Officer should be responsible for the organising of a 'Third Year Hall' in Lent term, similar in format to 'Half Way Hall'
2. That tickets for this Hall should be available to all current third years.

### **Ethical Investment**

*February 22<sup>nd</sup> 2009*

1. That the RCSA supports the implementation of a Socially Responsible Investment policy in College.

## 2. May Ball Agreement

### **May Ball Agreement**

**Agreement between Robinson May Ball Committee ("the Committee") and the Robinson College Students' Association ("the Association") for the provision of financial support in respect of the 2013 Robinson College May Ball ("the Ball")**

Clause 1: this agreement is intended by the parties to govern their duties towards each other in respect of the provision of financial support by the Association to the Committee in respect of the Ball. All references to "the Ball" in this agreement refer

only to the Robinson College May Ball to be held in 2013, and shall be constructed as such.

#### Duties of the Parties

Clause 2: the Association undertakes

- 1) That should at any time the Committee have insufficient cleared funds to meet in a timely manner any liabilities to third parties incurred by the Committee in respect of the Ball, the Association will, on request of the Committee, provide such funds as may be necessary to enable the Committee to meet said liabilities in a timely manner, and the Association shall not require payment by the Committee of any charge or interest whatsoever in respect of said funds.
- 2) That it shall not demand repayment of any funds provided under clause 2(1) unless at that time the Committee has sufficient funds to meet such a demand

Clause 3: in consideration of these undertakings, the Committee undertakes:

- 1) That it shall repay on demand by the Association, any funds received under clause 2(1), provided that at that time the Committee has sufficient cleared funds to meet such a demand
- 2) To permit the Treasurer of the Association to inspect the accounts of the Committee at any time and to provide such he as he may reasonably require to do this
- 3) That it shall not voluntarily incur any financial liability in respect of the Ball, which it does not at that time, have sufficient cleared funds to meet, unless the Committee has obtained the express written agreement of both the President of the Association and the Treasurer of the Association.

#### Termination of Agreement

Clause 4: this agreement shall terminate automatically upon written confirmation by Senior Treasurer of the Association and the Senior Treasurer of the Committee that they are satisfied that all outstanding liabilities incurred by the Committee in respect of the Ball have been discharged

#### Applicable Law and Acceptance of Agreement

Clause 5: this agreement shall be governed by English Law and by signing, the parties indicate that the have read and accepted the terms of this agreement.

The Association            Date

The Committee            Date

### 3. Bop Room DJ Equipment Report

The sound system in the bop room was replaced last year at a cost of over £5000 to the RCSA. Unfortunately, there are still components in serious need of investment. It is our view that there is little point in having a top-end sound system while the components that actually produce the sound are of low quality. Furthermore, the replacement of the sound system failed to address the reliability issue that formed part of the argument for its renewal.

The following was not proposed at the budget meeting because we were not Ents officers at the time.

#### **The Current System**

The current system consists of four components:

- Computer
- DJ software
- DJ controller
- Sound card

Review indicates that the computer is fine, but the software is out-of-date and the sound card is pretty bad. The DJ controller is usable.

The issues with the current system are:

- It cannot be used by anyone other than our normal DJs because it has a quirky and non-standard configuration
- The computer is the key component and is, like computers are, occasionally flaky and takes a lot of coaxing to work at the start of a bop
- The DJ software is out of date
- The system is not portable, so it can't be used for events like Corruption or in the bar
- The sound quality it produces is non-ideal
- There is no mixer, which means other music sources such as iPods cannot be plugged in without the risk of destroying the speakers
- The lack of mixer also means that there is no easily available volume control
- It can't play CDs or music brought on USB sticks without quite a lot of effort transferring the music on to the computer itself.
- If the computer breaks down, a bop would have to be cancelled (incurs cost in lost bar revenue)

The current system excludes the possibility of having external DJs come in for bops or other events.

#### **The Proposed System**

We propose that the system is modified in the following ways:

- Addition of two Pioneer CDJ 850's – these are media players that play CDs, USBs and can also control the software on the bop room computer if required

- Addition of one Pioneer DJM 700 mixer – this allows the CDJs to be connected, has effects, EQ and volume control. Also allows a music source such as an iPod to be connected.
- Install Pioneer Rekordbox software on the bar room computer – this is free and allows USB sticks to be created with BPM and key-analysed tracks on for the CDJs
- Update the Traktor software on the computer.

This allows all of the problems previously mentioned to be resolved. The CDJs and mixer are portable so could be used in the bar. While the current computer is still available to be used if required (and everything we’re proposing is compatible with it), the CDJs and mixer are a stand-alone system. There is also the additional benefit that any serious DJs know how to use Pioneer’s equipment without training, as it is the standard equipment for clubs. The CDJ 850 also has features that also allow it to be used by beginner DJs, such as a display of the BPM.

### Pricing

Component	Price
Pioneer CDJ 850 (pair)	£1,499.00
Pioneer DJM 700	£739.00
Traktor Pro 2.5 software (non-essential)	£79.00
<b>TOTAL</b>	<b>£2,317.00 (maximum)</b>
<b>Actual amount required (package deal)</b>	<b>£2,226.50</b>

Our view is that this system is much more robust and usable than the current set-up. It represents a safe investment for the RCSA, because these products have a five-year warranty, would be expected to last for over 10 years, and can be replaced individually because the system is composed of several modules. The proposal represents the cheapest option that is also familiar to external DJs – and it would be great for College members if we can get a variety of DJs in!

