



RCSA Open Meeting Agenda 2pm Sunday 22nd November 2015, JCR



Agenda

1. Apologies for absence or lateness
2. Announcement of the presence and purpose of guests
3. Approval of the presence and speaking rights of guests
4. Approval of the order of the agenda
5. Reading by the secretary on request by any member, amendment if necessary and approval of the minutes of any previous Open Meeting not yet accepted by an Open Meeting.
6. Matters Arising from the minutes
7. Reports from the Committee
 - a) Catering and Amenities Survey Feedback (Claire Hemingway)
8. Questions to the Committee
9. Co-option of LGBT+ Officer and Newsletter Editor
10. Extraordinary Motions
11. Ordinary Motions
 - a) Underwriting of Robinson May Ball 2016
 - b) CUSU Re-affiliation
 - c) Renewable Policies List
 - d) Funding request for Welfare Christmas Party
 - e) CUSU Regional Meet-Up Access Costs
12. Any other RCSA business

Reports from the Committee

- a) Catering and Amenities Survey Feedback (Claire Hemingway)

Ordinary Motions

- a) Underwriting of Robinson May Ball 2016**

RCSA Notes:

1. We are on our way to delivering a May Ball on June 10th 2016.
2. There is very small chance the Ball could collapse financially or otherwise.
3. Should this happen it is preferable that the RCSA absorbs the fiscal impact given the capability their budget affords them.
4. College Council will not permit the May Ball to occur if the RCSA does not adopt this position.

5. The RSCA are not being asked for money, simply to underwrite the 2016 May Ball as outlined in Addendum A – May Ball Contract between the RSCA and the May Ball Committee.

RCSA Believes:

1. The majority of the College unquestionably wants the May Ball to take place.
2. It would be rather unfair for an individual member of the May Ball Committee to be personally liable for any losses incurred by the May Ball.
3. The proposed agreement is adequate and acceptable for both parties.

RCSA Resolves:

1. To authorize the RCSA President to enter into the agreement attached as Addendum A on behalf of the RCSA.

Proposer: Michelle Nuvall

Secunder: Karl Thompson

b) CUSU Re-affiliation

RCSA Notes:

1. According to the constitution, a list of organisations that the RCSA is affiliated with should be submitted yearly for approval (Chapter VI: section 41).
2. The RCSA is currently affiliated to CUSU, for the cost of approximately £3,000 a year.
3. That CUSU's support in terms of welfare, access, representation at university level and running of campaigns would be unsustainable at a college level.

RCSA Believes:

1. That its affiliation to CUSU is of major benefit to the College.

RCSA Resolves:

1. That the RCSA should stay affiliated to CUSU.

Proposer: RCSA Executive

c) Renewable Policies List

RCSA Notes:

1. That all policies on the Renewable Policy List lapse after three years.
2. That a number of these policies are due to lapse during the coming year.
3. The constitutional requirement for such policies to be proposed for renewal at the first Open Meeting following the election of a new RCSA committee.

RCSA Believes:

1. That we do not want these policies to be allowed to lapse and therefore they should be renewed.
2. That these policies continue to support the general aims and objects of the RCSA as set out by the constitution.

RCSA Resolves:

1. To renew the policy contained in the list in the addendum.

Proposed: RCSA Executive

d) Funding request for Welfare Christmas Party

RCSA Notes:

1. That Christmas is fast approaching us and there is a lack of JCR events.
2. We are all very stressed and in definite need of some nice, relaxing events towards the end of term

RCSA Believes:

1. That it would be a really wonderful idea to host an evening of festivities in the JCR, where the choir would sing and there would be Christmassy fun.
2. This would also involve buying mince pies, some decorations and games and various other snacks in order to make it a lovely event.
3. It would be the perfect way to improve general college welfare and integrate people better.

RCSA Resolves:

1. That £50 should be transferred to the RCSA to buy the goods needed for this event to make it truly Christmassy.

Proposer: Gabrielle McGuinness

Secunder: Dan Kent

e) CUSU Regional Meet-Up Access Costs

RCSA Notes:

1. That the college conferencing office charge for venues for events that take place and that there is a surcharge for refreshments.
2. That college often do not indicate accurately how much this charge will be.
3. That the Access budget is an important fund to be used throughout the year, especially for events such as the Shadowing Scheme

RCSA Believes:

1. That students should not have to pay out of their own pocket for events they have planned within college for the benefit of others students.
2. That this year's Access budget should be reserved for the current Access Officer to use and not be used up by costs induced from the previous Access Officer's term.
3. That Access events are very important for a university-wide campaign to encourage people of all different backgrounds to apply and feel comfortable at Cambridge, especially at Robinson, which upholds an accepting and welcoming atmosphere.

RCSA Resolves:

1. To use the reserve funds in order to cover the £85.50 charge for a CUSU Regional Meet-up event held in college at the beginning of term.
2. To leave the Access budget for this year untouched for the benefit of the new Access Officer.

Proposer: Elle Shea

Secunder: Karl Thompson

[Appendix 1: Underwriting of Robinson May Ball 2016](#)

May Ball Contract between the RCSA and the May Ball Committee

Agreement between Robinson College May Ball Committee (“the Committee”) and the Robinson College Students’ Association (“the Association”) for the provision of financial support in respect of the 2015 Robinson College May Ball (“the Ball”).

Clause 1:

This agreement is intended by the parties to govern their duties towards each other in respect of the provision of financial support by the Association to the Committee in respect of the Ball. All references to “the Ball” in this agreement refer only to the Robinson College May Ball to be held in 2015, and shall be constructed as such.

Duties of the Parties

Clause 2: The Association undertakes

8. That should at any time the Committee have insufficient cleared funds to meet in a timely manner any liabilities to third parties incurred by the Committee in respect of the Ball, the Association will, on request of the Committee, provide such funds as may be necessary to enable the Committee to meet said liabilities in a timely manner, and the Association shall not require payment by the Committee of any charge or interest whatsoever in respect of said funds, nor shall it hold this over the Committee’s head in a smug manner.
9. That it shall not demand repayment of any funds provided under clause 2(1).

Clause 3: in consideration of these undertakings, the Committee undertakes:

7. That it shall repay on demand by the Association, any funds received under clause 2(1), provided that at that time the Committee has sufficient cleared funds to meet such a demand.
8. To permit the Treasurer of the Association to inspect the accounts of the Committee at any time and to provide such he as he may reasonably require to do this.
9. That it shall not voluntarily incur any financial liability in respect of the Ball, which it does not at that time, have sufficient cleared funds to meet, unless the Committee has obtained the express written agreement of both the President of the Association and the Treasurer of the Association.

Termination of Agreement

Clause 4:

This agreement shall terminate automatically upon written confirmation by Senior Treasurer of the Association and the Senior Treasurer of the Committee that they are satisfied that all outstanding liabilities incurred by the Committee in respect of the Ball have been discharged.

Applicable Law and Acceptance of Agreement

Clause 5:

This agreement shall be governed by English Law and by signing, the parties indicate that they have read and accepted the terms of this agreement.

The Association Date The Committee Date

Appendix 2: Renewable Policies

- a) Third Year Hall (January 28th 2007 – Renewed November 28th 2009) - That the Catering & Amenities Officer should be responsible for the organising of a 'Third Year Hall' in Lent term, similar in format to 'Half Way Hall'. That tickets for this Hall should be available to all current third years.
- b) Budget Meeting (November 4th 2007 – Renewed November 28th 2009) - That the budget meeting shall be ordered by size of claim amount in descending order, starting with the society with the largest claim.
- c) Trunk Room (November 25th 2007 – Renewed November 28th 2009) - That the Catering & Amenities Officer and the Oversees Officer should audit the trunk room each year to dispose of items marked for over a year and that continued re-audits should occur.